West Covina Pacific Coast Little League 2023 Safety Plan

Where Safety Comes First

League ID #: 04051915



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REQUIREMENT 1: SAFETY OFFICER

Safety Officer on File at Little League International Data Center https://apps.littleleague.org/dc/League

Veronica Ochoa

(626) 262-6540 Mybabyandcurly2@gmail.com

REQUIREMENT 2: SAFETY MANUAL DISTRIBUTION

Link to 2023 Safety Plan will be distributed by Safety Officer to team managers, coach, and team parent (team mom) via text message. A printed hard copy of the manual will be accessible at the West Covina Pacific Coast Little League (WCPCLL) Board Room.

REQUIREMENT 3: EMEREGENCY PLAN

All managers, coaches, team parent (team mom), please be advised regarding injuries to any player, manager, coach, volunteer, or family member while at WCPCLL need to be reported to the Safety Office promptly at (626) 502-7045 to log the incident. Obtain the following information to provide in the report: 1) full name of injured person 2) location at WCPCLL where injury took place 3) location of injury on body.

In case of a serious injury (eg. loss of consciousness, neck or back injury) contact 911 immediately. Direct emergency responders to the following address:

Palmview Park, 1340 E. Puente Ave., West Covina, CA 91790 (Baseball fields located on the East rear side of the park)

Emergency & Board of Directors Phone Numbers

EMERGENCY CONTACTS 2023 SEASON

Emergency Phone Number: 911

West Covina Police Non-Emergency: (626) 939-8500 West Covina Fire Non-Emergency: (626) 960-0811

WEST COVINA PCLL BOARD OF DIRECTORS CONTACTS

PRESIDENT: Danielle Warner (626) 506-1804 (626) 422-4004 SECRETARY: Sheyla Melendez TREASURER: Paula Lopez (626) 848-3367 PLAYER AGENT: Luis Lopez (626) 482-4981 SAFETY OFFICER: Veronica Ochoa (626) 262-6540 UMPIRE IN CHIEF: Todd McKee (626) 324-0059 BOARD MEMBER: Mark Ghelfi (626) 634-4455 BOARD MEMBER: Ravene Ghelfi (626) 422-8117 (951) 440-9810 BOARD MEMBER: Gordon Gray



REQUIREMENT 4: VOLUNTEER APPLICATIONS/BACKGROUND CHECKS

Little League International has established criteria for each chartered league's performance of an investigation into the background of all individuals who volunteer in any capacity. All WCPCLL prospective volunteer will be required to submit a completed a volunteer application form and provide a copy of their government issued photo identification. Background checks will be processed through JDP. An investigation that will list any convictions nationwide will be completed through the

background check process. Upon clearance of individual background investigations applicant will be notified by email.

Non-US Citizen Check (without a Social Security Number) contact JDP Customer Service at (855) 799-8753.

JDP

(855)799-8753

littleleague@jdp.com

https://www.jdp.com/littleleague-backgroundcheck/

https://www.littleleague.org/downloads/volunteer-application/

This volunteer application should only be used if a league is manually ente or an outside background check provider that meets the standards of Little THIS FORM SHOULD NOT BE COMPLETED IF A LEAGUE IS UTILIZING THE JD LittleLeague.org/localB✓ for more information.	League Regul	ations 1(c)9.	7. Have you ever been refuse ineligible list? If yes, explain:			☐ Yes ☐
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REQUIREMENT 5: FUNDAMENTALS TRAINING

Fundamentals training will be provided to all volunteer working in the manager or coach capacity through official Little League University online training series videos. A handout including links will be provided to team managers (see attached).

WEST COVINA PACIFIC COAST LITTLE LEAGUE FUNDAMENTALS TRAINING

Welcome to the Basics

https://www.youtube.com/watch?v=tPAXBbZ7j4o

The Basics: Throwing

https://www.youtube.com/watch?v=V73bznBe0ek

The Basics: Hitting

https://www.youtube.com/watch?v=29z cWCe1Lw

The Basics: Fielding a Ground Ball

https://www.youtube.com/watch?v=j9AXCjF3CTA

The Basics: Base Running

https://www.youtube.com/watch?v=CSUQzUZrgvA

REQUIREMENT 6: FIRST AID TRAINING

WCPCLL requires all volunteers to complete online concussion training through the Centers for Disease Control and Prevention and sudden cardiac arrest prevention training through Eric Paredes Save a Life Foundation. Child Abuse training through the Mandated Reporter and Little League Diamond Leader training through Little League website. Proof of completion will be verified through receipt of certification.

All managers, coaches, and team parent (team mom) will be provided a printed copy of the Little League First Aid Clinics Outline (see attached).

CDC Head Up to Youth Sports: Online Concussion Training https://www.cdc.gov/headsup/youthsports/training/index.html

Eric Paredes Save a Life Foundation: SCA Prevention Training https://epsavealife.org/sca-prevention-training/

Little League Diamond Leader https://www.littleleague.org/diamondleader/

Mandated Reporter https://mandatedreporterca.com/

REQUIREMENT 7: CHECK FIELD CONDITIONS – Games & Practices

Safety Office will complete the *Required Field and Equipment Inspection Check List (see attached)* form regularly. Deficiencies are to be reported to a Board of Directors for plans to repair. Managers and coaches will be provided the Little League *Hey Coach, Have You:* (see attached) checklist to evaluate overall field and player equipment.

REQUIREMENT 8: FACILITY SURVEY

Annual Little League Facility Survey will be submitted in the Data Center.

REQUIREMENT 9: CONSESSION STAND SAFETY

WCPCLL concession stand will not be open this season pending repairs.

REQUIREMENT 10: EQUIPMENT CHECK

Regular inspection of playing equipment will be completed by managers and coaches through the *Equipment Checklist Keep Your Players Safer* (see attached) Little League checklist. Broken or damaged equipment may not be distributed. Broken or damaged equipment will be removed and turned into the Safety Officer or Equipment Manager to be disposed and replaced.

REQUIREMENT 11: ACCIDENTS & INJURIES REPORTING

Incidents that cause a player, volunteer, umpire, player family member or other guest to receive first aid or medical treatment is required to be reported to the Safety Officer within 24-48 hours of the incident. The Safety Office will log the accident using the Local League *Incident/Injury Tracking Report* (see attached) form.

https://www.littleleague.org/downloads/incident-injury-tracking-form/

REQUIREMENT 12: FIRST AID KITS

WCPCLL maintains a fully stocked first aid kit and cold compression packs in the Board Room. Teams have been provided with one (1) basic first aid kit and two (2) cold compression packs.

REQUIREMENT 13: ENFORCE LITTLE LEAGUE RULES & REGULATIONS

WCPCLL maintains a hard copy of the Little League Baseball 2023 Rulebook in the Board Room. Umpires and Board of Director officials will enforce these rules and regulations. Board Members will be asked to download 2023 Season Rule Book (FREE Rulebook app on the Apple App Store or Google Play Store

REQUIREMENT 14: PLAYER/COACH DATA

Player, manager, and coach information will be submitted through the Little League Data Center no later than two weeks (14 calendar days) following the final draft date.

https://apps.littleleague.org/dc/Account/Login